

MEMORANDUM

TO: Central Office, Regional Centers and District Officers

FROM: Kathi K. Lacy 
Associate State Director, Policy

RE: 103-01-DD Directive

DATE: July 31, 2009

The South Carolina Department of Disabilities and Special Needs (DDSN) recently circulated Departmental Directive **103-01-DD** for comment(s) with an effective date of July 31, 2009. Please reference the table below for the number, name and status of the directive which is now published on DDSN's website at www.ddsn.sc.gov

Reference #	Directive Title	Status	Applicability
103-01-DD	Federal Grant Application and Award Policy	No Revisions	Central Office, Regional Centers and District Officers

Please be aware of the following important areas of change or reemphasis:

The directive has been reviewed by staff and no changes to body of the directive have been made.

If you have any questions please email me at twaring@ddsn.sc.gov or call 803-898-9792.

TW/etk

Reference Number:	103-01-DD
Title of Document:	Federal Grant Application and Award Policy
Date of Issue:	May 26, 1987
Effective Date:	May 26, 1987
Last Review Date:	April 14, 2009 (NO REVISIONS)
Date of Last Revision:	July 31, 1995
Applicability:	Central Office, Regional Directors

All applications for federal grants must be approved by the Office of the State Director, SCDDSN, prior to submission to the federal or state grantor agency. All grant awards must be approved by the South Carolina Commission on Disabilities and Special Needs prior to receipt of the funds.

Eugene A. Laurent, Ph.D.
Interim State Director
(Originator)

Tom Waring, Acting Deputy
State Director of Administration
(Approved)